



**Open International Competition
for Development of the Architectural
and Artistic Concept of Moscow Metro Stations**



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Government



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agency
for strategic
development
CENTER

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**TERMS AND CONDITIONS OF THE OPEN INTERNATIONAL
COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL
DESIGN OF TWO MOSCOW METRO STATIONS – PROSPEKT
MARSHALA ZHUKOVA ON THE RUBLEVO-
ARKHANGELSKAYA LINE, AND THE STATION WITH THE
WORKING NAME KLENOVY BULVAR 2 ON THE
BIRYULEVSKAYA LINE**



1 Glossary

1.1. Meaning of terms

For the purposes of this document, the following words and expressions used in these Terms of the Competition (hereinafter – the “Terms of the Competition”) shall have the meanings listed below.

| | |
|---|--|
| “Client” | Mosinzhproekt JSC |
| “Application” | The information and documents submitted by the Applicant/Participant in order to enter the Competition. By submitting the Application, the Applicant/Participant consents to entering the Competition in the manner and under the conditions provided for in the Competition Documentation. |
| “Jury” | Working Body of the Competition formed in accordance with the decision of the Competition Organizer. This jury brings together recognized public figures and experts in the field of design and architecture. The Jury members are appointed and act in their personal capacity and not as representatives of organizations, members (shareholders) of management bodies or employees of which they are. They must not follow, or request from any person, instructions on their decision-making within the competence of the Jury. |
| “Catalog of Registered Applications” | The document prepared by the Organizer and containing the Participants’ Applications that have passed the Technical Selection. |
| “Competition” | The process of selecting the best proposal developed by the Finalists. |
| “Competition Documentation” | Various documents about the Competition, including: - Invitation for participation (notification of the Competition); - Terms of the Competition; - Terms of Reference. |
| “Competition Criteria” | Criteria by which the Jury assesses and compares the Competition Proposals submitted by the Finalists. The Competition Criteria are given in Appendix 4. |
| “Competition Proposal” (“Project”) | The result of the work of the Competition Finalist’s to develop an architectural and artistic design solution for two Moscow Metro stations – Prospekt Marshala Zhukova on the Rublevo-Arkhangelskaya line, and the station with the working name Klenovy Bulvar 2 on the Biryulevskaya line, in accordance with the requirements of the Competition Documentation and Terms of Reference. The Competition Proposal’s composition, contents, and requirements, as well as the requirements for the Proposal layout, are defined in Appendix 3. |
| “Consortium” | Association of two or more legal entities as a single Applicant/Participant. |
| “Nominations” | <ol style="list-style-type: none"> 1. Architectural and artistic design of the Prospekt Marshala Zhukova Moscow Metro station on the Rublevo-Arkhangelskaya line. 2. Architectural and artistic design of the Klenovy Bulvar 2 Moscow Metro station on the Biryulevskaya line. |
| “Organizer” | Agency for Strategic Development CENTER, Limited Liability Company. |

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| | |
|--|---|
| “Winner” | The Competition Finalist whose Competition Proposal, after being discussed by the Jury, has been ranked first in the Rating of Competition Proposals. |
| “Applicant” | Any legal entity, individual entrepreneur, or Consortium of legal entities or individual entrepreneurs, wishing to participate in the Competition and registered in the Russian Federation in compliance with the existing legislation of the Russian Federation. Foreign legal entities and individual entrepreneurs registered outside the Russian Federation can participate in the Competition only as part of a Consortium. |
| “Rating of Competition Proposals” | Rating of Competition Proposals submitted by the Finalists for the Competition, formed by the Jury in accordance with the decision-making procedure for the Rating of Competition Proposals. |
| “Technical Selection” | Selection of Applications by the Competition Organizer, based on their conformity with the Application requirements. |
| “Terms of Reference” | A detailed description of the requirements imposed by the Competition Organizer on the Finalists’ Competition Proposals. |
| “Terms of the Competition” | The rules of the Competition contained in the Competition Documentation. |
| “Participant” | The Applicant whose Application has passed the Technical Selection and has been accepted for Jury review. Participation is open to any legal entity, individual entrepreneur, or Consortium of legal entities or individual entrepreneurs, wishing to participate in the Competition and registered in the Russian Federation in compliance with the existing legislation of the Russian Federation. Foreign legal entities and individual entrepreneurs registered outside the Russian Federation can participate in the Competition only as part of a Consortium. |
| “Finalist” | Participant whose application, after being discussed by the Jury during the first meeting, has ranked 1 to 5 in the Qualifying Rating of Applications in a Nomination. |



2 General

2.1 Purpose of the Competition

Search for the optimal architectural and artistic design solution for the passenger zones and entrance halls of the Prospekt Marshala Zhukova and Klenovy Bulvar 2 metro stations with the help of Russian and foreign architects, artists and sculptors.

2.2 Subject of the Competition

The artistic design of two Moscow Metro stations – Prospekt Marshala Zhukova on the Rublevo-Arkhangelskaya line, and the station with the working name Klenovy Bulvar 2 on the Biryulevskaya line.

2.3 Schedule and Timing of the Competition

The Competition has two stages. The Competition Schedule is defined in Appendix 1 hereto.

2.4 Powers of the Organizer

The Organizer carries out the functions associated with the Competition, including:

- publishing and posting the notice of the Competition;
- receiving messages, information, and documents, including Applications and Competition Proposals, from the Applicants, Participants and Finalists;
- publishing notices and notifications related to the Competition;
- creating and maintaining the Competition Website;
- organizing and conducting preparatory and introductory activities;
- interacting with the members of the Jury and the Public Committee;
- preparing materials for Jury meetings, including the Catalog of Registered Applications;
- organizing Jury meetings;
- explaining the Competition documentation requirements to the Applicants, Participants, Finalists, and the Winner;
- taking minutes of Jury meetings.

2.5 Powers and Principles of the Jury:

2.5.1 The powers of the Jury include:

- Evaluating and comparing applications, selecting ten (10) Competition Finalists;
- Evaluating and comparing the Competition Proposals submitted by the Finalists, preparing the Rating of Competition Proposals, choosing the Competition Winner;
- disqualifying Participants or Finalists.

The Jury is guided by the principles of professionalism, unbiased opinion, and objective judgment, as well as by the provisions of the Competition Documentation. Members of the Jury work free of charge.

2.6 Applicable Law

Relations between the parties (Applicants, Participants, Finalists, Organizer and Client) in connection with the Competition shall be governed by the laws of the Russian Federation. It must be noted, however, that the provisions of Article 447 and Chapter 57 of the Civil Code of the Russian Federation shall not apply to the terms and conditions of the Competition.

2.7 Applicability of the Terms of the Competition

The Terms of the Competition become mandatory for each Applicant upon the submission of the Application.

2.8 Amendments to the Terms

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- 2.8.1 The Organizer may, at its own initiative, decide to introduce amendments to the Terms of the Competition no later than three (3) working days prior to the Application deadline. Changing the subject of the Competition is not allowed.
- 2.8.2 Within five (5) working days from the date of making the decision to introduce amendments to the Terms of the Competition, the Organizer shall post the amendments on the Competition Website, whereupon they shall become mandatory for each Applicant/Participant.

2.9 Competition Documentation

The Competition Documentation includes the following sections, each of which is an integral part thereof:

- Section I: Terms of the Competition;
- Section II: Terms of Reference and Initial Data.

2.10 Procedure for Publishing the Competition Documentation

- 2.10.1 Section I (Terms of the Competition) of the Competition Documentation was published on the Competition Website with open access on April 15, 2020.
- 2.10.2 Section II (Terms of Reference and Initial Data) shall be provided to the Competition Finalist after written confirmation of participation in the second stage of the Competition.

2.11 Providing Clarification

- 2.11.1 Any Applicant, Participant, or Finalist shall be entitled to request clarification on the Competition Documentation provisions from the Organizer. Such request shall be sent in writing by mail or e-mail to the address specified in the Terms of the Competition.
- 2.11.2 The Organizer is obliged to respond to the request for clarification on the Competition Documentation provisions via digital means of communication within five (5) working days from the date of receipt of the request. Applicants' Requests shall be received no later than five (5) working days prior the Application deadline. The Organizer is not obliged to respond to requests received after this date.
- 2.11.3 The delay in response shall not be considered a reason for deadline extension for Application or Competition Proposal submission.

2.12 Settlement of Disputes

All disputes that may arise from the relations of the parties in connection with the Competition shall be resolved in the Moscow Court of Arbitration.

2.13 Language

The Competition has two official languages, Russian and English.
Competition Proposals must be translated into both languages.

2.14 Address

- 2.14.1 Official Competition Website: www.design-metro.ru
- 2.14.2 The address for sending Notices and Applications (amendments to submitted Applications) and requests for clarification on the Competition Documentation:

Office 13, 21 Bolshaya Molchanovka, Moscow, Russian Federation 121069
Agency for Strategic Development CENTER LLC
E-mail: info@design-metro.ru
Label: METRO. COMPETITION. Request

- 2.14.3. The address for sending Competition Proposals (amendments to submitted Competition Proposals):
Russian Federation, city of Moscow (the exact address is specified in the agreement with the finalist).

E-mail: info@design-metro.ru
Label: METRO. COMPETITION. Request.

3 Competition Procedure

The Competition has two stages

Stage 1 - receiving applications and selecting Participants based on their portfolio and essay.

At this stage, the expert Jury selects ten (10) Finalists based on their portfolios, relevant experience, and essays.

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Stage 2 – developing the Finalists' Proposals, compiling the Rating of Competition Proposals based on the Finalists' assessment by the Jury, choosing the Winner.

3.1. Application Submission

- 3.1.1. The form and structure of the Application are set out in Appendix 2 hereto. In order to submit an Application, it is necessary to register on the Competition Website.
- 3.1.2. Acceptance of Applications starts from the date of publication of the Notice of Competition on the Competition Website and ends at 12:00 midday on May 21, 2020.
- 3.1.3. The Applicant may amend their application by sending a notification, with amended documents attached, no later than five (5) working days before submission deadline.

3.2. Registration

- 3.2.1. Applicants shall be registered as Competition Participants based on the Applications submitted.
- 3.2.2. The Organizer has the right to refuse to register the Applicant as a Participant on the following grounds:
 - The Application does not comply with the Organizer's requirements;
 - The Application has not been selected by the Organizer;
 - The same Applicant has submitted more than one Application;
 - The Application has been submitted in violation of the deadline specified in Clause 3.1.2 hereof.
- 3.2.3. No later than ten (10) working days after Application submissions are closed, the Organizer shall inform all Applicants of their registration as Participants or of registration denial, by sending them an e-mail to the address specified in the Application, and provide the Jury with the Catalog of Registered Applications, which shall include the Applications accepted for registration.

3.3. Information Disclosure

Grounds for a possible conflict of interests:

If an Applicant/Participant (an official or employee of the Applicant/Participant), or, in cases when the Applicant is a Consortium, any member of the Consortium (an official or employee of the member of the Consortium) is affiliated:

- with a member of the Jury, or with an individual who is officially subordinated to a member of the Jury;
- with an individual performing the functions of the Organizer's sole executive body, or with an individual that is a member of the Organizer's collective executive body (including co-executors, subcontractors and consultants that contribute to the Competition), or individual that is officially subordinated to such an individual (it must be noted that, for the purposes of this clause, an individual is not recognized as a subordinate if their job duties are limited to research, teaching, or creative work of any other kind), i.e. with an individual that, for the purposes of this clause, are deemed capable of influencing the Competition results, this Applicant/Participant may also be deemed capable of influencing the Competition results.

3.4 Letter on Disclosure

- 3.4.1. If there is evidence that Clause 3.3 hereof applies to the Applicant/Participant, the Applicant/Participant shall provide the Organizer with a Letter on Disclosure, depending on the time when the Clause becomes applicable:
 - if the Clause becomes applicable at the time when the Applicant submits the Application, the Letter on Disclosure should be included in the Application;
 - if the Clause becomes applicable after the Applicant submits the Application, the Letter on Disclosure should be provided immediately afterwards.
- 3.4.2. The Letter on Disclosure shall be written in free form and shall contain:
 - evidence that the Applicant/Participant may be deemed capable of influencing the Competition results in accordance with Clause 3.3, including an indication of the person with whom the Applicant/Participant is affiliated;
 - the nature of the relationship that results or may result in the Applicant/Participant being recognized as an affiliate of the relevant person;
 - any additional details of the relationship, which, in the Applicant's/Participant's opinion, may be useful for evaluating whether the Applicant/Participants may be truly capable for influencing the Competition results.

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3.4.3 The Letter on Disclosure shall be included in the Catalog of Registered Applications. If, in accordance with Clauses 3.3 and 3.4.1 hereof, providing a Letter on Disclosure is deemed mandatory for the Applicant/Participant, their failure to do so shall constitute a clear and sufficient reason for disqualification.

3.5 Consortium Participation in the Competition

3.5.1 Consortium

3.5.1.1 Legal entities or individual entrepreneurs wishing to participate in the Competition can unite in Consortia. Legal entities united in a Consortium shall submit a single Application on behalf of the entire Consortium, and shall be recognized for the purposes of the Competition as a single Applicant/Participant/Finalist.

An Applicant wishing to participate in the Competition as a Consortium must include a Consortium Declaration and documents on hiring subcontractors and consultants (Appendix 5) as part of their Application.

3.5.1.2 A member of a Consortium cannot participate in the Competition individually or as part of another Consortium.

3.5.2 Consortium Leader.

3.5.2.1 Members of a Consortium must choose a Consortium Leader.

3.5.2.2 The Consortium Leader can only be a legal entity or an individual entrepreneur registered in Russia.

3.5.2.3 The Consortium portfolio must contain at least one project by the Consortium Leader

3.5.2.4 For the purposes of the Competition, the Consortium Leader shall be recognized as a representative of the entire Consortium's interests in its interactions with the Organizer.

3.5.2.5 For the purposes of further communication related to the Competition, the Consortium Leader shall provide their personal data, the personal data of their designated employee, their contact details, and the information on subcontractors and consultants, by filling in a Consortium Declaration.

3.6 Working Procedure of the Jury

3.6.1 There are two meetings of the Jury scheduled for the Competition:

The first Jury meeting – to select the ten (10) Competition Finalists;

The second Jury meeting – to select the winning proposal from among those submitted by the Finalists in each nomination.

3.6.2 If there is no quorum on the date of the Jury meeting, or if no decision is reached, the meeting may be rescheduled for the next day (by decision of the Jury members present at the meeting or by absentee vote).

3.6.3 The Organizer's representatives must attend Jury meetings in person. The Jury is presided by the Chairman of the Jury. The Organizer's representatives shall be entitled to inform the Jury about the powers of the Jury, the objectives of the meeting, as well as about the procedural rules of the Jury, including the decision-making and voting procedures.

3.6.4 Chairman of the Jury.

3.6.4.1 The Chairman of the Jury shall be chosen by the Organizer.

3.6.4.2 Should the Chairman of the Jury be absent from the Jury meeting, their functions are fulfilled by the Deputy Chairman, also chosen by the Organizer.

3.6.4.3 Powers of the Chairman of the Jury:

- presiding over the meeting;
- accepting the Jury members' proposals regarding the inclusion of specific issues onto the agenda;
- making proposals to the agenda;
- formulating the issues on the agenda;
- monitoring compliance of the Jury's work practices;

3.6.5 Minutes of the in-person meeting.

3.6.5.1 The Minutes of the Meeting shall reflect the agenda, the progress of the meeting, the decisions made, and the votes cast.

3.6.5.2 All members of the Jury present at the meeting shall sign the attendance sheet attached to the minutes.

3.6.5.3 The minutes of the meeting of the Jury shall be made in one (1) copy;

3.6.5.4 The minutes of the Jury meeting (the extract from the minutes) containing the Jury's proceedings, the decisions adopted, and the voting results shall be published on the Competition Website within ten (10) working days from the date of the respective Jury meeting. The opinions of the members of the Jury, including those containing the number of points given to each Participant and recorded on ballots, are not subject to disclosure and publication.

3.6.6 Voting and Decision Making.

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- 3.6.6.1 The Jury meeting shall be authorized to make decisions (shall have a quorum) if more than half of the Jury members are present.
- 3.6.7 Decision Making at the Meeting of the Jury.
- 3.6.7.1 The Jury shall compile the Rating of Competition Proposals (unless it decides otherwise) as follows: each member of the Jury shall arrange the Participants by place in the rating; the number of places must equal the number of Participants. Based on the sum of the scores awarded by all members of the Jury, the Participants shall be assigned numbers in the ascending order. The result of this arrangement shall be discussed by the Jury and accepted as final.
- 3.6.7.2 Voting is closed and shall be carried out by filling in secret ballots. The Rating of Competition Proposals shall be based on the sum of the scores awarded to the Participants by all members of the Jury.
- 3.6.7.3 The decision on disqualifying a Finalist shall be adopted by a quantitative vote on the principle of "one Jury member, one vote" by a simple majority of the Jury members present at the meeting. Voting is open and shall be carried out by a show of hands.
- 3.7 Selecting the Finalists.
- 3.7.1.1 The decision to select the Finalists shall be made by the Jury through the Qualification Selection.
- 3.7.1.2 Those Participants that the Jury has deemed truly capable of influencing the Competition results shall not be eligible for the Qualification Selection.
- 3.7.1.3 No more than ten (10) Participants eligible to take part in the Competition and awarded first to fifth place in the Qualification Rating in each nomination shall be recognized as Finalists.
- 3.7.1.4 Should Applications submitted by several Participants be awarded an equal score at the Jury meeting, priority shall be given based on the date and time of submission of the digital Applications via the Competition Website www.design-metro.ru.
- 3.7.1.5 The Finalists must confirm further participation in the Competition by notifying the Organizer within five (5) days of the Finalists being announced, by sending an e-mail to the address specified in Clause 2.14.3 hereof.
- 3.7.1.6 If by June 12, 2020 a Finalist is disqualified from participation in the Competition for any reason, the Participant whose Proposal was assigned the next number is recognized as a Finalist, except when the Jury has made a special decision to choose a certain Participant as a replacement for the eliminated Finalist.
- 3.8 Consideration of the Terms of Reference.
- 3.8.1.1 The final version of the Terms of Reference shall be provided to the Applicants in accordance with Clause 2.10.2 hereof.
- 3.9 Procedure and Timing for Competition Proposal Submission.
- 3.9.1. The composition, content, and requirements for the Competition Proposals are set out in Appendix 3 hereto. Finalists must submit Competition Proposals to the Organizer by 12:00 midday on July 24, 2020.
- 3.9.2. Form of Competition Proposal Submission:
- electronically: the Proposal shall be sent to the e-mail address of the Competition,
 - hard copy: the Proposal shall be sent to the address indicated in Clause 2.14.2 hereto.
- 3.9.3. If delivering the Competition Proposals by mail, courier delivery or courier shipment, the Proposals are considered submitted on time if they are received by 12:00 midday on July 24, 2020 at the relevant delivery address indicated herein.
- 3.9.4. The Participant shall be entitled to make changes in the Competition Proposal composition at any time before the submission deadline by sending the Organizer a notification and attaching the documents to be amended.
- 3.9.5. Terms of using the Participants' Competition Proposals:
- 3.9.5.1. Each Participant shall grant the Competition Organizer and Client the following rights related to the use of the Works that are part of the Competition Proposal:
- the right to copy the Works;
 - the right to put the Works on public display;
 - the right to broadcast the Works;
 - the right to transfer the Works by cable;
 - the right to translate the Works;
 - the right to make the public aware of the Works.



The above rights to use Competition Proposals shall be transferred by the Participant to the Organizer only in relation to the Competition.

The Organizer has the right to publish the Applications and Competition Proposals of the Applicants, Participants, and Finalists on the Competition Website.

4. Grounds for Disqualifying Finalists

4.1 A Finalist may be denied further participation in the Competition on the following grounds:

- 4.1.1 The structure and content of the submitted Competition Proposal do not meet the requirements of the Competition Documentation and Terms of Reference;
- 4.1.2 The Competition Proposals has been submitted in violation of the deadlines;
- 4.2 The decision on disqualification is made by the Jury.
- 4.3 The decision on disqualification is posted on the Competition Website.

5 Winner Selection and Competition Proposals Rating Compilation

- 5.1. The Jury shall consider the Competition Proposals submitted by the Participants, and, taking into account the Competition Criteria set out in Appendix 4, shall assign them number in the Rating of Competition Proposals.
- 5.2. Should two or more Competition Proposals receive an equal score, the Jury shall vote again to determine which of them is the best.
- 5.3. The Finalist whose Competition Proposal has been ranked first by the Jury shall be considered the Winner of the Competition.
- 5.4. The message about the compilation of the Rating of Competition Proposals shall be posted on the Competition Website within three (3) working days from the date of the Jury's relevant decision. The opinions of the Jury members recorded on Ballots cannot be disclosed and published on the Competition Website.

6. Reward for the Winner and Finalists

- 6.1. The Finalists whose Competition Proposals have been ranked first based on the decision of the Jury are recognized as the Winners.
- 6.2. The Organizer grants each Finalist a guaranteed prize estimated at four hundred thousand (400,000) rubles, including all applicable taxes and fees. The sum paid to the Finalist shall include:
 - 6.2.1. compensation in the amount of one thousand (1,000) rubles (including all fees and taxes applicable to the Finalist) for transferring the exclusive rights provided for by Articles 1229 and 1270 of the Civil Code of the Russian Federation, including the right to rework the project, to the Organizer.
 - 6.2.2. compensation for any costs incurred by the Finalist during the preparation and submission of the Competition Proposal in the amount of three hundred and ninety-nine thousand (399,000) rubles (including fees and taxes applicable to the Finalist). The Organizer shall grant the guaranteed prize no earlier than 30 working days from the day of the announcement of the Competition results.
- 6.3. The Client concludes an agreement for the development of a Booklet on the station's architectural and urban planning solution in order to obtain a "Certificate of approval for the architectural and urban solution for a capital construction project" and supervision of the design and construction work related to the development of the proposal.

7. Voiding the Competition

- 7.1. The Competition shall be deemed invalid when fewer than three (3) Participants have registered to participate in the Competition;
- 7.2. Upon the occurrence of the grounds stipulated in Clause 7.1. of the Terms, the Organizer publishes a notice on the Competition Website declaring the Competition invalid.
- 7.3. The Competition is declared invalid from the date of publication of such notice.



APPENDIX 1 Competition Schedule¹

| Date | Event |
|-------------------------------------|--|
| April 15, 2020 | Start of the Competition |
| from April 15, 2020 to May 21, 2020 | Application Submission by the Participants |
| April 28, 2020 | Orientation webinar for Competition Participants in Russian and English |
| June 2, 2020 | Jury meeting and selection the Competition Finalists |
| from June 3, 2020 to July 24, 2020 | Finalists work on Competition Proposals |
| June 17, 2020 | Workshop for Competition Finalists |
| July 24, 2020 | The Finalists submit the Competition Proposals |
| August 20, 2020 | Jury Meeting, selection of the Winner of the Competition; press conference |

¹ The Organizer has the right to amend the Competition schedule. Information about the amendments shall be published on the Competition Website.



APPENDIX 2

Composition, Content and Requirements for the Application

Composition and Content of the Application

1. Information about the Applicant (individual Applicant or, in case of a Consortium, the Consortium leader):
 - Information on the form of participation – individual participation / participation in the form of a Consortium (in the case of the latter, the Consortium Name field is applicable);
 - Full name of the Applicant;
 - Short name of the Applicant;
 - Company staff;
 - Applicant registration date;
 - Brief history, brief description of the Applicant's activity, main specialization fields (up to 1,500 characters with spaces);
 - Information on any awards and competitions won over the past 5 years, no more than 10 in total (name, year received, up to 1,500 characters with spaces);
 - Top manager of the Applicant (full name and position);
 - Email address of the Manager of the Applicant;
 - Website of the Applicant;
 - The designated employee of the Applicant responsible for submitting the Application (full name and position);
 - Email address of the official responsible for submitting the Application;
 - Phone number of the official responsible for submitting the Application;
 - Postal address of the Applicant, phone, fax (including area code);
 - Legal address of the Applicant;
 - Additional information that the Applicant wishes to communicate (up to 1500 characters with spaces).
2. Information on Consortium members:
 - Full company name;
 - Abbreviated company name;
 - Country;
 - City.
3. A portfolio featuring five relevant completed projects for the design of public spaces and transport infrastructure facilities. The projects shall contain:
 - project name;
 - year of completion;
 - Description and visual materials – not more than three images per project in JPEG format (A4 horizontal orientation). The size of each JPEG file must not exceed 5 Mb.
4. An essay describing and visualizing the key ideas of the architectural and artistic design solutions for each nomination. Each essay should contain both graphics and text. The text must not exceed 2,000 characters including spaces. The graphics should include visualizations and diagrams of the station platform lobbies for each nomination.
5. Documents that must be submitted by the Applicant as part of the Application (as PDF, with separate deadlines):
 - Main Documents section:
 - The Applicant's incorporation and registration documents (for corporate entities and self-employed entrepreneurs);

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- An excerpt from the National Register of Legal Entities, or a notarized copy of this excerpt, issued no more than 6 (six) months before the Applicant submits a Competition Application (for corporate entities and self-employed entrepreneurs);
 - Tax registration certificate (INN);
 - Statement of Informed Consent to the Competition Documentation (Appendix 6);
 - Consortium Declaration (in cases when the Participant is a Consortium) (Appendix 5);
 - Authorization certificate of the self-regulating organization, allowing the development of Project Documentation (or a corresponding ISO Certificate for foreign legal entities) (where applicable);
 - Document confirming the authority of the manager of the legal entity or its representative (resolution/ protocol on CEO appointment) (this document is not included in the list of documents to be provided by a self-employed entrepreneur).
- Additional Documents section (failure to fill in these fields does not impact the validity of the Application):
 - Applicant data card (legal statement);
 - Letter on Disclosure (where applicable) (Appendix 8);
 - Charter.

The documents listed in clause 5. Must be submitted as PDF files. The size of each file shall not exceed 50 MB.

Portfolio and essay of the Applicant shall be uploaded to the personal account page on www.design-metro.ru in accordance with the computer-generated form. Essays for each nomination shall be uploaded separately in PDF horizontal A3 format to the personal account page using the application form. The size of each file shall not exceed 20 Mb.

All materials must be uploaded on the Participant's personal account page at: www.design-metro.ru by 12:00 midday on May 21, 2020.



APPENDIX 3

Composition, Content and Requirements for Stage Two Competition Proposals

At the second stage of the competition the Finalists submit a preliminary concept for the architectural and artistic design of the stations, which is developed based on their essay and includes a rationale of the concepts both in graphics and text, halls located above the stairways, elevators for disabled citizens, underground walkways, lobbies, ticket area halls, escalator (stairway) zones, a platform zone, rest areas for pedestrians and station elements (such as furniture, dispatch booth and so forth).

Materials shall contain:

- general description of the concept;
- description of the finishing materials used;
- description of the elements used and their design;
- description of the furniture and other station elements;
- technical and economic indices;
- plans and sectional drawings of the stations featuring the architectural and artistic design with labelled decorations and elements;
- plans of the stations with installed lighting;
- light intensity calculations for every zone;
- drawings of station elements, including lighting and proposed furniture;
- 3D-visualizations of every station and entrance hall zone (at least 2 for every zone);
- photomontage of the entrance halls in the existing urban context (2 perspectives made using the photo provided by the Competition Organizers);
- additional materials and schematic plans (at the participants' discretion).

Requirements for the Format of the Second Stage Materials²

Second Stage materials shall be submitted by the Finalists in both soft and hard copy in Russian and English **by 12:00 midday July 24, 2020.**

A hard copy version of the materials shall include:

In Russian:

- two horizontal A3 album copies containing both text and graphics with a detailed description of the concept solutions;
- four A0 presentation boards containing graphics:
 - the first board shall feature:
 - plans and sectional drawings of the stations with decorations and labels;
 - schematic plans (at the participants' discretion).
 - the second and the third board shall feature:
 - drawings of station elements, including lighting and proposed furniture;
 - visualizations of every station zone;
 - the fourth board shall feature:
 - additional materials.

²Requirements for the contents and format of materials provided by Finalists at the second stage of the competition may change. More up-to-date information can be found on the competition website: www.design-metro.ru.

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In English:

- two A3 album copies containing both text and graphics with a detailed description of the concept solutions;
- four A0³ presentation boards containing graphics:
 - the first board shall feature:
 - plans and sectional drawings of the stations with decorations and labels;
 - schematic plans (at the participants' discretion);
 - the second and the third board shall feature:
 - drawings of station elements, including lighting and proposed furniture;
 - visualizations of every station zone;
 - the fourth board shall feature:
 - additional materials.

Electronic materials (which must be uploaded to the official Competition Website via the Finalist's personal account) shall include:

In Russian:

- An A3 presentation in landscape orientation containing no more than 15 PDF pages defending the proposed concept solution for 10 minutes max. The file size must not exceed 50 Mb;
- an A3 album, a single PDF file, 300 dpi resolution, landscape orientation, containing both text and graphics with a detailed description of the concept solutions. The file size must not exceed 50 Mb;
- four A0 presentation boards containing graphics:
 - the first board shall feature:
 - plans and sectional drawings of the stations with decorations and labels;
 - schematic plans (at the participants' discretion);
 - the second and the third board shall feature:
 - drawings of station elements, including lighting and proposed furniture;
 - visualizations of every station zone;
 - the fourth board shall feature:
 - additional materials.

In English:

- an A3 presentation in landscape orientation containing no more than 15 PDF pages defending the proposed concept solution for 10 minutes max. The file size must not exceed 50 Mb;
- an A3 album, a single PDF file, 300 dpi resolution, landscape orientation, containing both text and graphics with a detailed description of the concept solutions. The file size must not exceed 50 Mb;
- Four A0 presentation boards containing graphics:
 - the first board shall feature:
 - plans and sectional drawings of the stations with decorations and labels;
 - schematic plans (at the participants' discretion);
 - the second and the third board shall feature:
 - drawings of station elements, including lighting and proposed furniture;
 - visualizations of every station zone;
 - the fourth board shall feature:
 - additional materials.

³ In case both languages are used, the participant may present all four boards



APPENDIX 4

Competition Criteria

The Jury review the Competition Proposals according to the following criteria:

1. Correspondence of the proposed design solutions to the Terms of Reference and imposed limitations;
2. Economic feasibility of the proposed design solutions;
3. The quality of the proposed design solutions regarding functional zoning and convenience;
4. Cohesion of the spatial organization;
5. Feasibility of the proposed design solutions with regard to the existing technologies and their applicability;
6. Correspondence of the proposed design solutions to the laws and standards of the Russian Federation;
7. Originality of the proposed design solutions;
8. Innovativeness of the proposed design solutions;
9. Correspondence of the design solutions with the context of the surrounding areas;
10. Other factors at the discretion of the Jury.



APPENDIX 5

Consortium Declaration

We, the undersigned, hereby declare the following:

1. This Declaration has been composed in accordance with our participation in **THE OPEN INTERNATIONAL COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL DESIGN OF TWO MOSCOW METRO STATIONS - PROSPEKT MARSHALA ZHUKOVA ON THE RUBLEVO-ARKHANGELSKAYA LINE, AND THE STATION WITH THE WORKING NAME KLENOVY BULVAR 2 ON THE BIRYULEVSKAYA LINE.**
2. If the terms (words and expressions written herein with a capital letter) have been defined in the Competition Documentation published on the Competition Website before the Declaration date, this means that they are being used in this Declaration in the same meaning.
3. This Declaration is an integral part of our Application.
4. We intend to take part in the Competition as part of a Consortium. For the purposes of the Competition, please refer to us as follows: [NAME OF THE CONSORTIUM].
5. This Declaration is the only document defining the structure of the Consortium. We do not possess any documents or commitments allowing any person not mentioned in the present Declaration to contribute to our Project as a Consortium Participant or a Competition Participant, or implying that such a person may be allowed to do so.
6. We have given the Consortium Leader all the powers and rights required to represent any and all Consortium members during the Competition, particularly when submitting the Application and entering a Contract with the Client, and during further Client interactions, particularly when negotiating and signing the Contract. All interactions with the Consortium with regard to the Competition Proposals developed by the Consortium members, both during and after the Competition, shall be carried out through the Consortium Leader.
7. Consortium members:
 - a. Consortium Leader: [NAME, REGISTRATION NUMBER, LOCATION OF LEGAL ENTITY, INDICATION OF FUNCTION IN THE CONSORTIUM WHILE WORKING THE COMPETITION PROPOSAL]
 - b. Other Consortium members: [FOR EACH MEMBER:
 - [NAME, REGISTRATION NUMBER, LOCATION OF LEGAL ENTITY]
 - [INDICATION OF FUNCTION IN THE CONSORTIUM WHILE WORKING THE COMPETITION PROPOSAL]
 - [Nature of legal connection to the Consortium Leader and other Consortium members (e.g. simple partnership, contract etc.)]
 - OTHER INFORMATION PROVIDED BY THE CONSORTIUM].

Date _____

Signature/seal of each Consortium representative _____



APPENDIX 6

FORM OF STATEMENT OF INFORMED CONSENT TO THE COMPETITION DOCUMENTATION

[OFFICIAL FORM OF THE ORGANIZATION APPLYING INDIVIDUALLY, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF THE CONSORTIUM LEADER]

We are referring to the Competition Documentation in relation to our participation in **THE OPEN INTERNATIONAL COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL DESIGN OF TWO MOSCOW METRO STATIONS - PROSPEKT MARSHALA ZHUKOVA ON THE RUBLEVO-ARKHANGELSKAYA LINE, AND THE STATION WITH THE WORKING NAME KLENOVY BULVAR 2 ON THE BIRYULEVSKAYA LINE.**

The terms defined in the Competition Documentation shall be used herein in the same meaning.

Hereby we [CHOOSE: as individual Applicant OR as Consortium leader on behalf of all Consortium members listed in the Application] make the following statement:

- We understand and agree with the Competition Documentation and the Terms of the Competition. In particular, should the Consortium be selected as the Winner or Finalist of the Competition, we agree to transfer the exclusive rights to the Competition Proposal in accordance with the Terms of Competition.
- We confirm the accuracy of the data provided in the Application and reaffirm the right of the Organizer to request additional information on such data from the Consortium, the appropriate authorities, or from individuals and legal entities listed in our Application.
- We are aware that our Application may be rejected, and that we may be disqualified even after passing the Qualification Selection, if the information we provided is proved to be false, inaccurate, or incomplete, including cases when a Letter on Disclosure mandatory as per the Terms of the Competition, and we fail to provide it.
- We agree to accept the decisions of the Jury as final.

Date _____

Signature/seal _____



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APPENDIX 7

Declaration of Authorship Form

DECLARATION OF AUTHORSHIP

Organization (Consortium Leader)

Full name of the project manager

Title

Phone number

E-mail

We are referring to the Terms of the Competition related to **THE OPEN INTERNATIONAL COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL DESIGN OF TWO MOSCOW METRO STATIONS - PROSPEKT MARSHALA ZHUKOVA ON THE RUBLEVO-ARKHANGELSKAYA LINE, AND THE STATION WITH THE WORKING NAME KLENOVY BULVAR 2 ON THE BIRYULEVSKAYA LINE.**

We hereby declare that the Competition Proposal submitted by us is the result of our collaborative work and that all documentation has been prepared personally by us or by our organization/team under our direct control. We hereby agree to accept the decisions of the Jury as final.

We hereby consent to the publication and public display of our Competition Proposals related to **THE OPEN INTERNATIONAL COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL DESIGN OF TWO MOSCOW METRO STATIONS - PROSPEKT MARSHALA ZHUKOVA ON THE RUBLEVO-ARKHANGELSKAYA LINE, AND THE STATION WITH THE WORKING NAME KLENOVY BULVAR 2 ON THE BIRYULEVSKAYA LINE.**

Date _____

Signature _____



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APPENDIX 8

Letter on Disclosure Form

[OFFICIAL FORM OF THE ORGANIZATION APPLYING INDIVIDUALLY, OR IN CASE OF A CONSORTIUM APPLICATION, OFFICIAL FORM OF THE CONSORTIUM LEADER]

We are referring to the Competition Documentation in relation to **THE OPEN INTERNATIONAL COMPETITION FOR THE DEVELOPMENT OF ARCHITECTURAL DESIGN OF TWO MOSCOW METRO STATIONS - PROSPEKT MARSHALA ZHUKOVA ON THE RUBLEVO-ARKHANGELSKAYA LINE, AND THE STATION WITH THE WORKING NAME KLENOVY BULVAR 2 ON THE BIRYULEVSKAYA LINE.**

The terms defined in the Competition Documentation shall be used herein in the same meaning.

Hereby we [CHOOSE: as an individual Applicant OR as a Consortium leader on behalf of all Consortium members listed in the Application] make the following statement:

Date _____

Signature/seal _____